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General Manager

Request for Proposal:

REJIS Commission is seeking Bids for Executive Search firms to help us fill our General Manager Position.

Bids should include the following information:

1. An overview of the search process;
2. An estimate of time to fill;
3. The fee structure;
4. Number of CEO placements made by your firm in the last 24 months
5. List of executive positions filled by your St. Louis office in the last 24 months
6. The number of information technology firms you've worked with in the last 24 months
7. Three references.

REJIS is a governmental Information Technology (IT) organization that warehouses Criminal Justice information and provides information technology services to other criminal justice and governmental entities. We have been in the IT business for over 40 years and employ around 145 people. We focus on creating software solutions and building networks to make our criminal justice and governmental communities better. Our clients include courts, police departments, jails, law firms, and local government agencies within the St. Louis, Illinois, and Kansas City and Kansas regions.

We are looking for candidates with a Master's Degree in business or related subject and 15+ years of managerial experience, preferably in an information technology environment. Candidates should possess the ability to:

- Write, analyze and interpret business/legal documents;
- Effectively present information or respond to inquiries and/or complaints on controversial and/or complex issues;
- Direct the activities of the organization (fiscal, planning, administration and technology), solve practical problems and deal with a multitude of variables in complex situations;
- Provide leadership and direction by establishing organizational objectives and ensuring the implementation of the objectives;
- Set the strategic business plan for organizational growth and development and make decisions to support that plan; and
- Serve as spokesperson for REJIS and official liaison to the government community.



Request for Proposal (cont'd):

A detailed job description is included.

The salary range for this position is: \$133,317 - \$199,976

All responses should be received **no later than September 23, 2016 at 5:00 p.m.**

Please send all responses to:

Sarah Whitehead, Human Resources Supervisor
4255 West Pine Blvd.
Saint Louis, MO 63108
SWhitehead@rejis.org

REJIS is an equal employment opportunity employer.

EOE, AA