

# LETS

**LETS is linked to DOR!  
Ask your Client Services  
Representative about it!**



## Law Enforcement Traffic System (LETS)

**LETS** was developed several years ago by REJIS for the Missouri Highway Safety Division to support Missouri Law Enforcement agencies in their efforts to manage Accident, Citation, Warning and Complaint information. Four systems in one, LETS allows Local agencies to enter and maintain these transactions with respect to local use requirements. Convenient driver and vehicle accident report field population, from the Missouri Department of Revenue, has just been added. Contact REJIS for a free demonstration! Over 65 Law Enforcement agencies, statewide, of all sizes, use LETS.

*The REJIS Commission is a local government agency created to “serve the public interest through delivering quality, cost-effective technology services to the justice community and to government and quasi-government agencies.” REJIS’ primary focus is to provide record management services to law enforcement, courts, and corrections agencies at the local, state and federal levels. This includes interfaces to the Missouri State Highway Patrol’s MULES system, the National Crime Information Center (NCIC), and the NLETS network. REJIS was founded in 1975 under a cooperative agreement between St. Louis County and the City of St. Louis. Our customers are primarily concentrated in the metropolitan St. Louis and southwestern Illinois areas.*

### *REJIS services include:*

- Development of custom applications
- Installation and support of custom and commercially available software
- Custom interfaces
- IT Support Service
- Data center outsourcing
- Network, training and help desk support.

*REJIS has approximately 140 employees located at three sites. Most of the staff and equipment are based at the REJIS building, in the Central West End of St. Louis.*

*For additional information on REJIS services, contact your REJIS Client Services Representative or the REJIS Help Desk (314-535-9497 or 1-888-923-7255).*



02/2010

## Benefits and Features

### Customized use:

- Once set up as a participating agency, local administrators have the ability to maintain user rights for individuals in their department. This includes defining who can enter, read or approve specific types of documents.
- Some components, i.e. street names, court location, citation and accident form entry fields, and chargeable offences, for each geographic area, are configurable by the agency LETS administrator.
- Ticket number formats, form navigation, and other features provide additional customization and ease of use per department.

**Data security and use:** Information captured by LETS is stored and maintained at REJIS without cost to the department. Each agency’s data is owned and controlled by that department.

**Reporting:** The real value for a department in capturing data is how it can be used. Agencies can run various prepared and dynamic reports to gain insight into Accident and Citation activity, in the geographic location defined by the department, over time.

**Administrative efficiency:** The purpose of this service is to help departments maintain and use their data without redundant entry. Other features individualized with this service are:

- E-STARS – While LETS has always generated an approved STARS accident report, an enhancement released in 2009 supports the electronic transmission of accident reports/diagrams to the Highway Patrol.
- Wireless Capture – Wireless capture means the Accident, Citation or other data can be entered directly into the system at the scene. Wireless technology must be available for this option.
- Updates and service enhancements are applied automatically by REJIS.

**Training:** Training is available, at no cost, at various locations in the state.

**Cost:** LETS is supported by the Highway Safety Division for the benefit of Missouri Law Enforcement. There is no direct cost to a department for the use of the LETS service.

## **LETS Sign Up Procedure**

LETS is funded by the Missouri Department of Highway Safety and available to all Missouri law enforcement agencies that submit accident reports to the state for statistical information. LETS software, training and REJIS help desk assistance is free to the agency. The only requirement is access to the internet.

### **Complete Agency Control**

Each agency is responsible for loading unique agency information into their personal LETS application. Officers, streets, ordinances, and other automatically populated fields are initially entered by an agency administrator. The administrator attends the free LETS training class to learn the process. After the required information is entered, anyone at the agency can enter and submit accident reports. There are additional citation, warnings, and traffic complaint records for agency use.

### **Connecting to DOR**

LETS can be connected to the Missouri Department of Revenue (DOR) for automated driver and vehicle record inquiry and population into the electronic accident report record. If an agency does choose to activate the DOR feature, there is a required REJIS User ID assigned. Assignment of the REJIS User ID requires submission of an Operator ID Form. That form is available on the REJIS web site. If the DOR feature is not engaged, the agency administrator assigns a User ID and password. Users who don't have DOR access are entered into LETS by the agency administrator. Whether using the DOR feature or not, LETS is simple to use and maintain.

The best feature of LETS is the live collection of data for statistical reporting. Many agencies have found this infinitely helpful with use in grant funding and governmental report completion.

Getting Started? Go to [www.rejis.org](http://www.rejis.org) and download these documents:

LETS Agency Enrollment Form  
LETS User OID Form (if connecting to DOR)